

Please read the following instructions carefully before marking and mailing your ballot.

- Mark an “x” or “✓” (checkmark) in the box next to the name of the candidate(s) of your choice. Vote for no more than twenty-one (21) candidates. Write-in candidates will not be accepted and will void your entire ballot. If you vote for more candidates than is allowed, only the first marks, in descending order, will be counted. If you make a mistake in marking a choice, circle your final choices.
- Do not place your name, UBC #, initials or any other identifying information on the ballot. Ballots containing such marks will be voided in their entirety.
- Place your voted ballot in the small envelope labeled “Secret Ballot Envelope” and seal the envelope. Do not place your name, UBC #, initials or any other identifying information on the envelope. Envelopes containing such marks will render the ballot inside void in their entirety.
- Failure to use the secrecy envelope will render your ballot void when the return envelopes are opened. IF your ballot package does not contain a secrecy envelope contact the Election Chair at 971-400-6411 to obtain one.
- Insert the sealed secrecy envelope containing your voted ballot into the pre-addressed, postage paid return envelope and seal it. Your UBC # and name are on the back of the envelope to verify eligibility of voters. **Do not cross out or other wise deface this information as doing so will void your ballot in its entirety.**
- Your name and UBC # on the return envelope will identify you as an eligible voter and will be used by the Election committee for sorting of ballot return envelopes and determining voter eligibility. Your vote will remain secret and anonymous due to the use of the ballot secrecy envelope. The ballot secrecy envelopes will be separated from the return envelopes and mixed together prior to removing the ballots. **Again; Crossing out your name or UBC # will void your ballot in its entirety.**
- Ballot secrecy can only be preserved if you personally mark and mail your ballot. Do not allow anyone else to mark or handle your ballot, or see how you vote. Do not give your ballot to any one else for mailing. Do not hand deliver your ballot to the hall or Local 1503 office. **Only ballots received at the PO Box by 10:00 am on June 26th, 2020 will be counted.**
- Mail your ballot in sufficient time for it to be received at the PO Box in Oregon City no later than 10:00am June 26th, 2020.

In Unity,

*W. Joseph Fera*

W. Joseph Fera  
Election Committee Chair  
UBC & J of America Local 1503